



Position Description

POSITION TITLE:	Seasonal Grounds Helper
WORKING TITLE:	Seasonal Helper
POSITIONS AVAILABLE:	Up to Five annually
TERM:	Mid-May to Mid-October (negotiable based on availability)
EFFECTIVE DATE:	March 30, 2018

JOB RESPONSIBILITIES:

The Seasonal Helper is responsible for working with the garden and grounds staff across the Wethersfield Estate. This may include weeding, fertilizing, planting, leaf removal, mulching, weed trimming, mowing, transporting materials and supplies from one location to another, and completing other chores as needed.

JOB REQUIREMENTS:

Minimum Skill/Knowledge: This position requires an ability to communicate effectively with Wethersfield staff; to follow directions, whether provided orally or written; to work well with other team members; and an ability to operate hand-tools and power equipment safely.

Applicant must have a strong desire to learn and to actively participate as a member of the Wethersfield team.

QUALIFICATIONS:

Experience in the areas outlined for this position are helpful but not required. The individual's motivation and level of accountability for a job well done will be given strong consideration.

SUPERVISION:

This position is directly supervised by the Head Gardener with optional supervision by the Assistant Gardener. This staff person will be required to abide by the Policies and Procedures of Wethersfield Estate.

WORK SCHEDULE:

While retained, the work schedule is a 40-hour work week, generally 7:30-4:30 daily with the appropriate breaks. Some weekend days may be required.

SALARY AND BENEFITS:

This is a paid, temporary, seasonal position. No other benefits are provided.

HOW TO APPLY:

Complete the employment application provided at <https://www.wethersfieldgarden.org/employment-and-volunteer-opportunities.html> and email to info@hlfoundation.org, subject line "Seasonal Helper."