

## Wethersfield Estate Group Tour Request 2018

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Thank you for considering a group tour at Wethersfield Estate. *Please note the following before preparing your submission.* Email this submission to: [info@hlfoundation.org](mailto:info@hlfoundation.org). Questions may also be submitted to this email address and will be answered typically within 24-72 hours. Our Events Coordinator will be in touch with you upon receiving the request and will serve as your point person during the planning process.

Wethersfield Estate was constructed and refined over 50 years by the careful eye of Chauncey Devereux Stillman as a place of personal retreat, agricultural experimentation, cultural enrichment, and scholarly conviviality. To this day, Wethersfield still hosts a range of activities that need to co-exist peacefully on its calendar and its grounds.

- 1) Wethersfield Estate tours are available only during the open season which is June through September, and only on Fridays and Saturdays.
- 2) The 2018 Tour Schedules are **Fridays and Saturdays only:**  
**12:15pm Carriage House, 1:15pm Main House, 2:15pm Garden**  
**1:15pm Carriage House, 2:15pm Main House, 3:15pm Garden**
- 3) The required donations for 2018 are \$20 for adults and children over 12, \$15 for adults 62 and over.
- 4) It is *not required* that all 3 tours are taken during your visit, however the tour donation remains the same.
- 5) An audio tour is available for those wishing to visit only the garden. The standard donation for a garden visit is \$5, which includes access to the audio tour. The garden is open 12-5pm, with last entry to garden at 4:30pm.
- 6) Because the Main House tour can only accommodate smaller groups, we may need to divide your group to accommodate your visit. This will be discussed with you during the planning process.
- 7) All tours must be booked at least 24 hours in advance, with larger groups requiring greater notice. Tours of 30 people or more should be booked 60 days in advance. A tour is not booked until you receive confirmation.
- 8) Tour scheduling begins in January of each year for the current year. Please do not submit tour requests prior to January.
- 9) Parking is available at the Main Gate for Carriage House tours and the Garden for Main House and Garden tours. Parking for buses and mini-buses is available but should be arranged prior to your visit.
- 10) Public restrooms are available at the Carriage House and near the parking lot at the Garden. Please schedule usage of the restrooms outside of the tour times.
- 11) A carry-in/carry-out picnic area is available near the parking lot at the Garden. There is no food vending at Wethersfield.
- 12) Wethersfield does not participate in tours benefiting a for-profit business or tour company.

# Wethersfield Estate Group Tour Request 2018



Requested Date: \_\_\_\_\_ (must be a Friday or Saturday during the Open Season)

Number of People Expected: \_\_\_\_\_

Your Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Organization's Name: \_\_\_\_\_

Organization's Official Address: \_\_\_\_\_

Is the organization a d 501c3 non-profit?  Yes  No

Will use of the picnic area be needed?  Yes  No

What method of transportation will be used?  Mini-bus  Tour Bus  Passenger Cars

Tours requested:  Carriage House  Main House  Garden

Tour times requested:

12:15pm Carriage House, 1:15pm Main House, 2:15pm Garden

1:15pm Carriage House, 2:15pm Main House, 3:15pm Garden

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*For Office Use Only:*

*Date of Receipt:*

*Confirmed Date of Tour:*

*Notes:*